



NOTICE OF MEETING

Haringey Schools Forum

THURSDAY, 13TH JANUARY, 2022 AT 4PM ON ZOOM.

No	Item	Presenter	Action from previous meeting	For noting/ Decision
1	Meeting administration			
1.1	Welcome	TH		
1.2	Observers and representatives	TH		
1.3	Declarations of interest	Chair		
1.4	Minutes of the meeting on Thursday 2 December <ul style="list-style-type: none">• Accuracy• Actions• Matters arising	Chair		
2	Membership			
2.1	Vacancies/ allocations	NA – Clerk		For noting
3	Schools funding formula			
3.1	Schools Block Funding Model Strategy for 2022-23	BS		For decision
4	Other reports			
4.1	School Improvement Monitoring and Brokerage Grant – Government – letter to SoS	ER		For noting

5	Update from working groups			
5.1	Schools Block working group verbal update	WW		
5.2	HNB working group verbal update	MD		
5.3	Early years working group verbal update	MM		
5.4	AOB			
5.5	Dates of future meetings <ul style="list-style-type: none"> • Thursday 24 February 4pm • Thursday 14 July 4pm 			

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 2 DECEMBER 2021 AT 4pm**

School Members		
Headteachers		
Special (1)	*Martin Doyle (Riverside)	
Nursery Schools (1)	(A) Sian McDermott	
Primary (7)	(A) Mary Gardiner (West Green)	(A) Michelle Randles - maternity leave Substitute member – Grant Bright (Rokesly Infants & Nursery)
	(A) Stephen McNicholas (St John Vianney)	(A) Paul Murphy (Lancasterian)
	Ian Scotchbrook (South Haringey)	Linda Sarr (Risley Avenue)
	Will Wawn (Bounds Green)	
Secondary (2)	(A) Andy Webster (Park View)	Tony Hartney (Gladesmore)
Primary Academy (1)	(A) Simon Knowles (LDBS Academies Trust)	
Secondary Academies (3)	Michael McKenzie (Alexandra Park)	Vacancy
	* Elen Roberts (Heartlands High)	
Alternative Provision (1)	Gerry Robinson	
Governors		
Special (1)	Jean Brown (The Vale)	
Nursery School (1)	Melian Mansfield (Pembury)	
Primary Maintained (7)	* Hannah D'Aguiar (Chestnuts Primary)	(A) John Keever (Seven Sisters)
	* Jenny Thomas (Lordship Lane)	Alex MacAskill (West Green Primary)
	(A) Dan Salem (Muswell Hill Primary)	Andrew Willett (Willow Primary)
Secondary Maintained (3)	Helen Froggatt (St Aidan's Primary)	
	Laurence Penn (Highgate Wood)	
	Sylvia Dobie (Park View)	
Primary Academy (1)	Vacancy	
Secondary Academies (3)	* Noreen Graham (Woodside)	Vacancy
	Vacancy	
Alternative Provision (1)	Laura Butterfield	
Non-School Members		
Non-Executive Councillor	Cllr Sarah Williams	
Trade Union Representative	Paul Renny	
Professional Association Representative	Ed Harlow	
Faith Schools	(A) Geraldine Gallagher	
14-19 Partnership	(A) Kurt Hintz	
Early Years Providers	Susan Tudor-Hart	
Observers		
Riddhi Kachhela – Student from Goldsmiths College		
Cabinet Member for CYPs	Cllr Zena Brabazon	
Also Attending		
LBH Director of Children's Services	(A) Ann Graham	
Chief Executive of Haringey Education Partnership (HEP)	James Page	
LBH Assistant Director, Schools & Learning	Eveleen Riordan	
LBH Assistant Director, Finance	(A) Thomas Skeen	
LBH Head of Finance	Josephine Lyseight	
LBH Head of Service, Integrated SEND	Mary Jarrett	
LBH Head of Strategic Commissioning, Early Help & Culture	(A) Ngozi Anuforo	
LBH Assistant Director Commissioning	* Charlotte Pomery	
LBH Interim Schools Finance Manager	Brian Smith	
LBH Finance Business Partner (Schools & Learning)	Muhammad Ali	
LBH Service Improvement & Children's Services	* Karen Oellermann	

Lead for Governor Services (HEP)/Clerk (Minutes)	Neetha Atukorale
LBH Asst Director Early Help, Prevention and SEND Division	Jackie Difolco
LBH Head of Admissions and School Organisation	Carlo Kodsi
LBH Head of Audit and Risk Management	Minesh Jani
LBH HR Team	Antony Lewis

(A) = Apologies given

* = Asterisk denotes absence

SUMMARY OF AGREED ACTIONS TO BE CARRIED OUT FOR 13 JANUARY 2022 MEETING

ITEM	ACTION	FOLLOW UP
10.12(21/10/21) Previous meeting	Report outcome of the consultation and present recommendations at the Schools Forum meeting on 13 January 2022.	BS/DSG Working group
1.7	Promote the work of the Schools Forum to academy school governing boards to attract new members.	Clerk - NA
3.2.4	Invite HF to a SEND Panel meeting	MJ
6.4	Draft a response from Schools Forum to the DfE regarding the proposal to remove the School Improvement Grant	JL,ER and WW

MINUTES OF THE MEETING

ITEM NO.	SUBJECT/DECISION	ACTION ASSIGNED TO
1.1	WELCOME The Chair opened the meeting and welcomed all present to the meeting.	
1.2	OBSERVERS AND REPRESENTATIVES There were no observers or representatives in attendance.	
1.3	APOLOGIES The Clerk confirmed that apologies had been received from: <ul style="list-style-type: none"> • John Keever • Stephen McNicholas • Andy Webster • Paul Murphy • Sylvia Dobie • Sian McDermott • Ngozi Anuforo 	
1.4	MEMBERSHIP UPDATE The Chair welcomed the following new primary maintained school governor representative to the meeting: <ul style="list-style-type: none"> • Alex MacAskell – West Green Primary • Helen Froggatt – St Aidan’s Primary • Andrew Willett – Willow Primary 	
1.5	DECLARATIONS OF INTEREST Alex MacAskell declared a professional interest as an employee of Hornsey School for Girls.	
1.6	MINUTES OF THE MEETING ON 2 DECEMBER 2021 Accuracies Amendments to membership: To state: Alex MacAskell (West Green Primary) Andrew Willett (Willow Primary)	

	<p>Addition Laura Butterfield as Alternative Provision representative.</p> <p>Amendment Page 10 Item 13.4 Amendment to state: The projected increase of pupils with EHCP Plans for the next 10 years will be 3000 – 4000 pupils.</p> <table border="1"> <thead> <tr> <th colspan="3">Matters arising</th> </tr> <tr> <th>Item number</th> <th>Action</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>Action 7.6.1</td> <td>The revised terms of reference were tabled and agreed. The terms of reference for the HNB, DSG and Early working parties are also being reviewed. These will be circulated to members and tabled at the next forum meeting.</td> <td>Circulated on 25.11.21</td> </tr> <tr> <td>Action 7.6.1</td> <td>Produce a flowchart that shows the officers responsible for the governance structures management and reporting lines of the HNB strategy.</td> <td>MJ</td> </tr> <tr> <td>Action 10.5</td> <td>Circulate demographic report produced by MJ showing pupils on ECHP plans</td> <td>Circulated on 2.12.21</td> </tr> <tr> <td>Action 10.8</td> <td>Circulate the minutes of the meeting on 8 October to all members.</td> <td>Circulated on 21.11.21</td> </tr> <tr> <td>Action 10.12</td> <td>Report outcome of the NFF consultation and present recommendations at the Schools Forum meeting on 13 January 2022.</td> <td>Schools block working group</td> </tr> </tbody> </table>	Matters arising			Item number	Action	Status	Action 7.6.1	The revised terms of reference were tabled and agreed. The terms of reference for the HNB, DSG and Early working parties are also being reviewed. These will be circulated to members and tabled at the next forum meeting.	Circulated on 25.11.21	Action 7.6.1	Produce a flowchart that shows the officers responsible for the governance structures management and reporting lines of the HNB strategy.	MJ	Action 10.5	Circulate demographic report produced by MJ showing pupils on ECHP plans	Circulated on 2.12.21	Action 10.8	Circulate the minutes of the meeting on 8 October to all members.	Circulated on 21.11.21	Action 10.12	Report outcome of the NFF consultation and present recommendations at the Schools Forum meeting on 13 January 2022 .	Schools block working group	
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1.7	MEMBERSHIP																						
1.7.1	The Clerk reported that there are vacancies on the forum had been promoted widely in the weekly bulletins and in recent Governors' newsletters. HEP will continue to promote the work of the schools forum to attract new members. ACTION: Clerk - NA	ACTION: Clerk - NA																					
1.7.2	She confirmed that there are currently the following vacancies on the forum: <ul style="list-style-type: none"> • Secondary Headteacher place x 1 • Secondary governor place x 2 • Primary governor place x 1 																						
3	DEDICATED SCHOOLS GRANT (DSG)																						
3.1	DSG OUTURN 2021-22 QUARTER 2 UPDATE																						
3.1.1	BS presented the interim update report which was for noting. Graph A was highlighted in particular: <ul style="list-style-type: none"> • The Schools block, Central Services block and the Early Years block are projected to be on target in terms of spending • The High Needs Block had a projected overspend of £6.4m • The proportion of the overspend against the total DSG is 3.14% 																						

3.1.2	<p>BS also referred to table A explaining that:</p> <ul style="list-style-type: none"> • The current High Needs Block overspend appeared to be decreasing. The overspend for the fiscal year 2020/21 was £6.8m and this year it had reduced to £6.4m • The brought forward for the year so far is -£17m making the total DSG deficit at the end of the year £23.4m. 	
3.1.3	<p>Early Years funding</p> <p>BS explained that since the report was published, the funding for early years has remained the same as there was a clawback which resulted in an accrual. It is anticipated that the funding will remain the same.</p>	
3.1.4	<p>High Needs Block</p> <p>It was reported that the SEND strategy consultation closed in the first week of November. The outcome of the consultation will be reported at the next Schools Forum meeting on 13 January and to the Children’s and Young People Scrutiny committee.</p> <p>The LA is still awaiting publication of the SEND review from the DfE.</p>	
3.1.5	<p>Schools Block</p> <p>BS reported that there are 5 new schools that have requested cashflow advances and have licenced deficits. This brings the total to £19K. The reasons for the licenced deficits are:</p> <ul style="list-style-type: none"> • Falling pupil numbers • Loss of traded income due to Covid as the DfE had reimbursed schools for loss of expenditure and not income. • Assumed funding for SEND pupils <p>The Chair thanked BS for his report and invited questions from members. The questions below followed:</p>	
3.1.6	<p>WW: Requested clarification regarding the Early Years Block funding in view of the accrual and the expected announcements from the ESFA and DfE regarding the large clawback based on the lag model and asked if the indicative projection is still accurate?</p> <p>Answer BS: <i>BS confirmed that the Early years block funding was indicative. As there were fewer pupils there was a clawback, providers hadn’t been paid and the approach was that the LA will retain the funds if possible, however if the funds do need to be given back then the LA will do so. It had been accounted for either way in terms of the outturn.</i></p>	
3.1.7	<p>Question WW: Has the DfE and ESFA given an indication of the impact of funding on the Early Years block funding for the next fiscal year 2022-23?</p> <p>Answer BS: <i>The figures from the DSG grant have been reviewed, however the guidance hasn’t yet been reviewed but will be looked at more closely.</i></p>	

<p>3.1.8</p> <p>3.1.9</p>	<p>Questions AW: As the overspend this year is lower than last year, what steps have schools taken to achieve this? If the licenced deficit is due to falling pupil numbers are schools going to face funding issues in the future?</p> <p>Answer BS: The cost of funding pupils on ECHP plans has gone up by 11% whilst the funding received has gone up by 8% which hasn't covered the increasing number of pupils on EHCP plans and pupils have been placed outside the borough. However, the rate of pupils on EHCP plans may be levelling out and in addition this has been under considerable scrutiny which has had an impact.</p> <p>Question: WW - Does the forecast projection for HNB include the projected overspend for Quarter 3 and Quarter 4?</p> <p>Answer: BS: The predictions are based on the current Quarter 2. If the provision can be bought into the borough then there will be less impact.</p> <p>ER explained that the LA had been liaising with primary schools, falling rolls and the decline in birth rates are likely to have an impact on pupil numbers. The current approach is not to close schools and to reduce pan to make schools staying open more viable. There are currently lower numbers in the primary schools around covid and departure out of London to work remotely which will also impact the secondary school sector. In addition, European families have returned home due to Brexit.</p> <p>She also explained that it had been noted from initial workshops held with schools and COGs alongside Isos partnership that many schools have asked for a central directive or steer from the LA and we will be exploring whether presenting some recommended options is the best way forward to enable localised decisions by governors. Feedback suggested that some schools were open to exploring reductions in PAN and willing to revisit old partnerships. We also heard some would be willing to explore new partnerships including federations and informal memorandums of understanding. However, this is part of a larger piece of work and there isn't a quick fix solution around this as there are statutory timescales when reducing PAN.</p> <p>LB commented that the issue of out of borough placements needs to be addressed as there are considerable budgetary implications.</p> <p>Cllr Brabazon explained that the recent spending review is about capital and not revenue for the High Needs Block. She explained that schools needed to be protected and the provision of pupils with SEND needs to be reviewed to bring provision into the borough.</p> <p>The Chair thanked members for their questions and confirmed that members noted the Quarter 2 update.</p>	
<p>3.2</p>	<p>DSG/HNB RECOVERY PLAN VERBAL REPORT</p>	
<p>3.2.1</p>	<p>BS explained that the Steering Group had met with the ESFA. In addition, a working group had been looking at the content and quality of provision.</p>	
<p>3.2.2</p>	<p>MJ reported the work that had been carried out as part of the HNB recovery plan that included:</p>	

<p>3.2.3</p> <p>3.2.4</p> <p>3.2.5</p>	<ul style="list-style-type: none"> • The monitoring of child data and calculations • Work with Isos to look at the fair funding of children with SEND • SEND contingency - the allocation of resources and bringing provision into Haringey • SEND sufficiency – there are funds that need to be utilised to benefit children in the borough. Work has been taking place with capital programme experts to review of out of borough places • The use of Alternative Provision and the change programme • Meetings with Special Schools have been taking place to forecast spending, sufficiency and strategy <p>Question LB: As out of borough placements are so costly what monitoring is taking place to address these costly processes and what is being done to bring these into the borough and who monitors this?</p> <p>Answer: MJ: <i>MJ Children who attend out of borough provision are required to have an EHCP. MJ monitors this and reviews each case to check if the child's needs are being met by the provision. There is an agreement with the HEP where the education being offered out of borough is monitored to check if that a high standard of education is offered.</i></p> <p>Question HF: What is the process by which the LA SEND Team supports and advises parents to make choices as it has been reported by parents that the team has directed parents to weblink to a list of schools as the LA can't support parents in making decision. How does it work in terms of the advisory process in terms of helping parents about the best provision for their school? If a parent understands the needs of their child but not the in borough or out of borough provision offers how do we know if the child has been met ?</p> <p>Answer: MJ <i>the LA can't give advice or support parents on this, in addition the legislation is clear on this. The LA can direct parents to the organisations that can offer support. The LA will always look at an in-borough school and parental preference first. For a small number of children specialist provision may be required as mainstream provision may not always meet their needs. MJ suggested that HF attends a SEND panel meeting and also FAQs to Headteachers could be circulated: ACTION: MJ to invite HF to a SEND Panel meeting</i></p> <p>Question: AW Why are out of borough schools so costly?</p> <p>Answer: MJ the schools are independent schools and the provision is very expensive.</p>	<p>MJ</p>
<p>3.3</p>	<p>REPORT SEN CONTINGENCY 2022-23 UPDATE</p>	
<p>3.3.1</p>	<p>BS presented the report and explained that the formula for SEND contingency is the same formula for distribution and the same funding as last year. The report proposes a transfer of 0.25% from Schools Block of DSG to the High Needs Block to fund the disproportionately higher number of SEND pupils. This is approximately £537k for the financial year 2022-23 and is part of the schools' consultation on the DSG allocations and could change depending on roll numbers from all schools including academies</p>	

<p>3.3.2</p> <p>3.3.3</p> <p>3.3.4</p> <p>3.3.5</p>	<p>BS highlighted that the current agreement for SEN contingency funding consists of £1.3m split into two different distribution methods:</p> <ul style="list-style-type: none"> • £900k distributed solely to secondary schools • £400k split between primary and secondary schools. <p>Schools that have high numbers of SEND pupils will effectively doubles the funds received for funding for SEND pupils.</p> <p>Question: LP: Item 1.4 on the report states that £900k for secondary schools is equivalent to £75k for each of the 12 secondaries and is re-distributed amongst secondary schools. Is that based on the number of SEN pupils?</p> <p>Answer: BS: <i>It is based on the number of SEND pupils on EHCPs and does vary according to the number of SEND pupils in schools.</i></p> <p>WW explained that this was historically introduced to ensure inclusivity.</p> <p>Question: MM Will the allocation to primary schools be greater than secondary schools in the future?</p> <p>Answer: BS: <i>In line with the formula, where schools have a disproportionately higher number of SEND pupils they will eligible for SEND contingency funding. There are currently 3 secondary schools that have disproportionately higher SEND pupils, there is a higher number of primary schools that qualify for the allocation. The figures from December 2020 were used to calculate the allocations, schools will receive the funding for the fiscal year 2022-23.</i></p> <p>ER included a comment in chat: Stating that: Cllr Brabazon and ER had met with the Parliamentary Under Secretary of State (Minister for Children and Families) on another matter. They were informed that the SEND review would be published in the "first quarter of 2022" and that significant money had been earmarked for SEND, including for capital.</p> <p>The Chair confirmed that all three reports on the DSG were noted by members.</p>	
<p>4</p>	<p>SCHOOLS IN FINANCIAL DIFFICULTY UPDATE</p>	
<p>4.1.1</p> <p>4.1.2</p> <p>4.1.3</p> <p>4.1.4</p>	<p>MA presented the update. He explained the report is for noting and covers:</p> <ul style="list-style-type: none"> • Update on Schools in Financial Difficulty • Updates on School Resource Management Advisory programme • Updates on School Finance Training Sessions <p>He explained that schools that had used agency staff due to Covid had saved money, however schools that had permanent staff have higher staffing costs.</p> <p>At year end there was £2.4m outstanding, this has increased. The LA is supporting schools with cash flow difficulties. However, schools are being encouraged to participate in the Schools Resource Management Advisory Programme (SRMA) programme to forecast and look ahead.</p> <p>Schools with licenced deficits are expected to have three-year deficit recovery plans in place.</p>	

4.1.5	<p>The Schools Finance Team have been supporting schools with licensed deficits without charge so schools don't have to employ consultants.</p>	
4.1.6	<p>A number of schools have signed up to the SRMA programme. The programme helps schools to formulate a strategy to bring budgets in order. The ESFA have asked the Haringey Schools Finance Team to be part of a case study.</p>	
4.1.7	<p>The Schools Finance training sessions being delivered. The sessions include a 30- minute update for headteachers and a longer session for School Business Managers.</p>	
	<p>The Chair thanked MA for the report and invited questions from members:</p>	
4.1.9	<p>Question: MM Is it clear that the largest number of schools in financial difficulty are primary schools with declining pupil numbers – how are these schools going to survive?</p> <p>Answer: BS <i>It is clear that a number of schools are losing considerable income due to falling rolls. This is the ideal time for schools to review funds being spent and put alternative structures into place. Early action is crucial to ensure that schools do not experience serious financial issues. Two more training sessions on Integrated Curriculum Led Financial Planning have taken place that have been delivered by the SMRA Advisor for the DfE have been well attended.</i></p>	
4.1.10	<p>Question: MM Some schools have already reduced PAN – where does that leave them?</p> <p>Answer: ER <i>explained that it is important that schools bring in PAN as funding has reduced and many schools are struggling with finances. This is particularly the case with one form entry schools. It is important to recognise this early, it is going to be very challenging for many schools going forward this is the case across London and also nationally.</i></p>	
4.1.11	<p>Questions: LP</p> <ul style="list-style-type: none"> • Why does the bar chart show 9 schools with a licensed deficit whilst table show 15 schools with licensed deficits? • Why is there a big divergence between the closing balances for primaries for 2019-20 and 2020-21? • In terms of COVID how much is due to the medium term Covid impact where income has been reduced? <p>Answer: BS year on year there have been schools added which is why numbers have increased. In terms of sources of funding schools still have overheads related to running lettings without the income, the difficulty that schools are facing is a loss of income, falling roll numbers and SEND place pressures. These schools are having cashflow issues. The Schools Finance Team is working to support these schools and put 3-year plans in place and to see if schools can maintain the same standard of education with the actions being taken. There is also a Restructure and Scrutiny Panel Chaired by ER. He advised that schools should enlist external support to review spending and make long -term strategic decisions</p>	

4.1.12	<p>Question: LP: Are you surprised that primary closing balances have gone up significantly and that licenced deficits for some schools have also gone up?</p> <p>Answer: WW: This is because closing balances are not just revenue, they are an amalgamation of both revenue and capital. Some schools have not been spending on capital due to Covid, after school club and breakfast club staff who may have been furloughed. In view of this, the closing balances are likely to show a downward projection in comparison to the previous year.</p> <p>The Chair confirmed the Forum had noted the report.</p>	
5	REPORTS FROM WORKING GROUPS	
5.1	SCHOOLS BLOCK WORKING GROUP	
5.1.1	The Chair invited an update from the Schools Block Working Group previously known as the DSG Working Group	
5.1.2	<p>WW explained that the Working Group had met on 17 November with the live October 2021 census date, considerable work was carried out in preparation. Linda Sarr and Paul Murphy have just joined the group as new permanent members. He encouraged governors to come forward if they are interested in being members as there are currently 2 governor vacancies.</p> <p>The consultation has been circulated the deadline for response is 10th December.</p>	
5.1.3	BS and MA had met with the ESFA to look at different funding models such as differential minimum funding guarantees models for Primary and Secondary Sectors to address funding ratio imbalances. The ESFA has confirmed that this would need to be a disapplication, there can only be one MFG. As Haringey has local arrangements, the DfE and ESFA had confirmed that they may not be able to agree the models.	
5.1.4	<p>Question: HF: Chairs from the West Group had asked if there is going to be any guidance regarding a recommended option from Schools Forum?</p> <p>Answer: WW: <i>Advised schools to monitor and benchmark widely with other schools. The principle consideration will be the High Needs Block.</i></p>	
5.1.5	<p>WW confirmed that the Schools Block Working Group will be meeting on 16 December to review the feedback from the consultation, which will be confirmed at the next Schools Forum Meeting on 13 January 2022.</p> <p>The Chair thanked the Schools Block Working Group for the report.</p>	
5.2	HNB WORKING GROUP	
	The update in item 3.3 above covered the work of the HNB Working Group.	
5.3	EARLY YEARS WORKING PARTY	
5.3.1	MM reported that SEND has not been included into the early years review. This will be addressed.	
5.3.2	There have been changes to the Early Years block as a result of the spending review. It appears there are likely to be increments for early years settings.	

5.3.3	There have been issues in Early Years settings with financial support for agency staff, which has put pressure on some settings.	
6	ANY OTHER URGENT BUSINESS	
6.1	JL explained that the DfE have undertaken a consultation to remove the School Improvement Monitoring and Brokering Grant of £50m nationally. This was announced during half term.	
6.2	The consultation includes 2 proposals: <ul style="list-style-type: none"> To remove 50% of the grant in 2022/23 To remove the remaining 50% in 2023/24 	
6.3	The proposals are explicitly part of wider plans for the academisation of schools. Haringey LA currently receives a £247K grant for School Improvement which is passported in its entirety to HEP for school improvement.	
6.4	It was agreed that Schools Forum should write to confirm that the forum does not agree with the reduction in budgets. JL and WW agreed to draft a response to be sent from the Forum. ACTION: JL, ER and WW	JL, ER and WW
7	CLOSE	
	The Chair thanked members for attending and closed the meeting.	
	DATE OF FUTURE MEETINGS <ul style="list-style-type: none"> Thursday 13 January 4pm Thursday 24 February 4pm Thursday 14 July 4pm 	

There being no further business the Meeting closed at 5.50pm

Agenda Item



Report Status
For information/note <input checked="" type="checkbox"/>
For consultation & views <input type="checkbox"/>
For decision <input checked="" type="checkbox"/>

Report to Haringey Schools Forum – 13th January 2022

Report Title: Schools Block Funding Model Strategy for 2022-23

Authors:

Brian Smith
 Schools Finance Manager
 Telephone: 020 8489 2985
 Email: Brian.smith@haringey.gov.uk

Muhammad Ali
 Schools Finance Business Partner
 Telephone: 020 8489 4491
 Email: Muhammad.Ali@haringey.gov.uk

Report Authorised by:

Josephine Lyseight
 Head of Finance (People)
 Email: josephine.lyseight@haringey.gov.uk

Purpose:

1. To provide the results of the 2022-23 Haringey primary and secondary schools DSG funding formula consultation and recommendations.

Recommendations:

- 1) To note the results of the 2022-23 Haringey primary and secondary schools DSG funding formula consultation.
- 2) For Schools Forum to decide on the preferred 2022-23 DSG funding formula model, with recommendations listed in section two of the report.

1 Introduction.

The DSG is currently divided into four notional blocks:

- Schools Block
- High Needs Block
- Early Years Block
- Central School Services Block.

The policy document which sets out the background and principles of the new National Funding Formula for schools can be found at: [Pre-16 schools funding: local authority guidance for 2022 to 2023 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/103122/pre-16_schools_funding_local_authority_guidance_for_2022_to_2023_-_gov.uk.pdf)

- 1.1 The basic structure of the schools National Funding Formula (NFF) is not changing in 2022-23. There are a small number of changes in existing factors of the formula in 2022-23.
- 1.2 The business rates payment system for schools will be centralised and ESFA will pay billing authorities directly on behalf of state funded schools from 2022-23 onwards. This reduces the administration for schools and schools will see no difference in funding in this respect.

Key features to the local funding formulae

- Local authorities will continue to set a minimum funding guarantee in local formulae, which in 2022-23 must be between +0.5% and +2%.
 - Local authorities will again be able to transfer up to 0.5% of their total school's block allocations to other blocks of the Dedicated Schools Grant (DSG), with school's forum approval. A disapplication will continue to be required for transfers above 0.5%, or for any amount without school's forum approval.
 - The DfE will continue to confirm Local Authorities allocations, with the Schools Block calculated using factor values and the October 2021 census data
 - The first-year lump sum for amalgamated schools, through Schools Forum approval, can be agreed locally. For a second-year lump sum, Secretary of State approval is required through a disapplication request, with prior approval from Schools Forum.
- 1.3 The DfE have not committed to future arrangements regarding changes to the NFF, however there is an expectation that a 'hard' NFF will be introduced from 2023-24 onwards resulting in local formula no longer being applied.

2 School Funding Formula 2022-23

- 2.1 Following a decision by Schools Forum on 21st October 2021, the model options for the 2022-23 DSG funding formula consultation with all schools was delegated to the Schools Block Working Group (SBWG). Four models were selected for consultation along with all options outlined in recommendations 2.2c) – 2.2g) below.

2.2 A summary of the proposed four funding models is outlined below:

Model 1: No change in DSG formula

Model 1A: No Change in DSG formula factors

Model 1B: No Change in DSG formula factors + HNB transfer of 0.25%

Model 2: Change in AWPU by 10%

Model 2A: Change in AWPU by 10%

Model 2B: Change in AWPU by 10% with HNB transfer of 0.25%

Proposed allocations applicable to all models

Allocation Type	Schools affected	Description	Proposed amount
Top slice	All schools	Growth Funding	£ 1,100,000
Top slice	All schools	Education Welfare	£ 122,000
Block Transfer	All schools	Nursery Split Site Funding	£ 60,000
Dedelegation	Maintained Schools	De-Delegated - Trade Union Facility	£ 165,000
Top slice	All schools	2 nd Year Lump Sum	£ 68,000

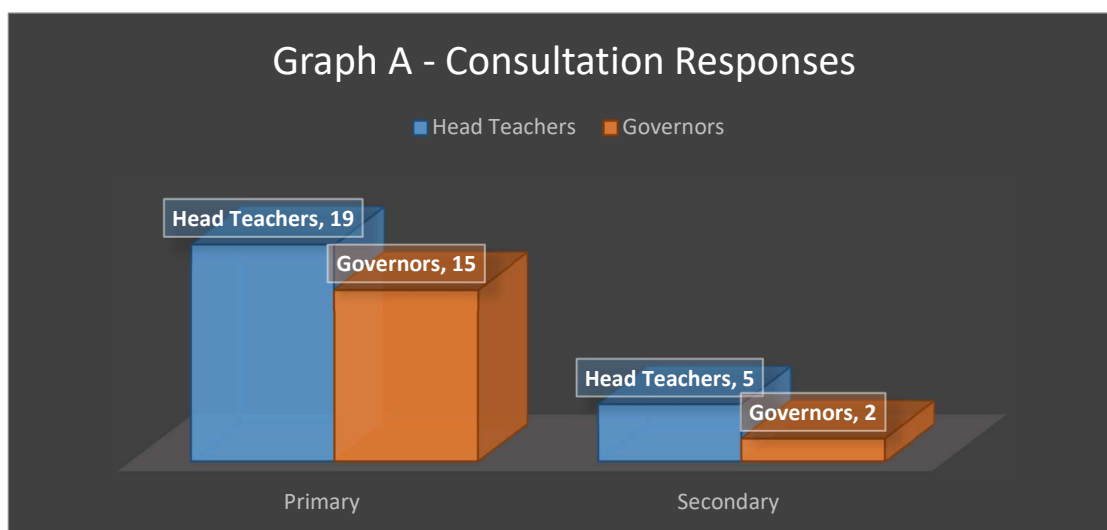
2.3 The SBWG have reviewed the consultation responses and recommend the following for school's forum approval:

- a) To adopt **Model 2B** with a 10% increase in AWPU for Primary schools; and
- b) Transfer 0.25% of the Schools Block allocation (£525,732) from the Schools Block to the High Needs Block
- c) The Growth fund to be set at £1.1m
- d) The Minimum Funding Guarantee (MFG) remains between +0.5% and +2.0% per pupil and is set at +1.58%.
- e) Block transfer of £122k from the Schools Block to the Central Block for Education Welfare Services
- f) Provide £60K funding to a Haringey Primary school with a Nursery School on a split site
- g) De-delegation of £165K for Trade Union Representation (for maintained schools only)
- h) Agree a second year lumpsum payment of £68k to Tiverton Primary school (subject to Secretary of State approval via disapplication request)

3 Consultation Response

- 3.1 Schools in Haringey were consulted on the proposed changes for 2022-23 to the Council's Schools Funding Formula.

The consultation started on 29th November 2021, with a deadline of 10th December 2021 for responses from Head teachers and Chairs of Governors. Graph A summaries who responded to the consultation



- 3.2 See Appendix A for further analysis of the consultation responses

4 Next Steps

- 4.1 Following Schools Forum's decision on the recommendations, a Cabinet Member report "Haringey Council's Local Schools Funding Formula for 2022-23" will be signed on Friday 14th January 2022 and the set budgets communicated to the DfE on 21st January 2022.
- 4.2 Once the budgets have been agreed and communicated to the DfE Schools will be informed of their funding allocations via the Authority Planning Tool (APT).
- 4.3 Haringey Council will ensure that all procedures are in place to meet the requirement to publish maintained school budgets by 28th February 2022 in line with guidance set by the School and Early Years Finance (England) Regulations 2021.

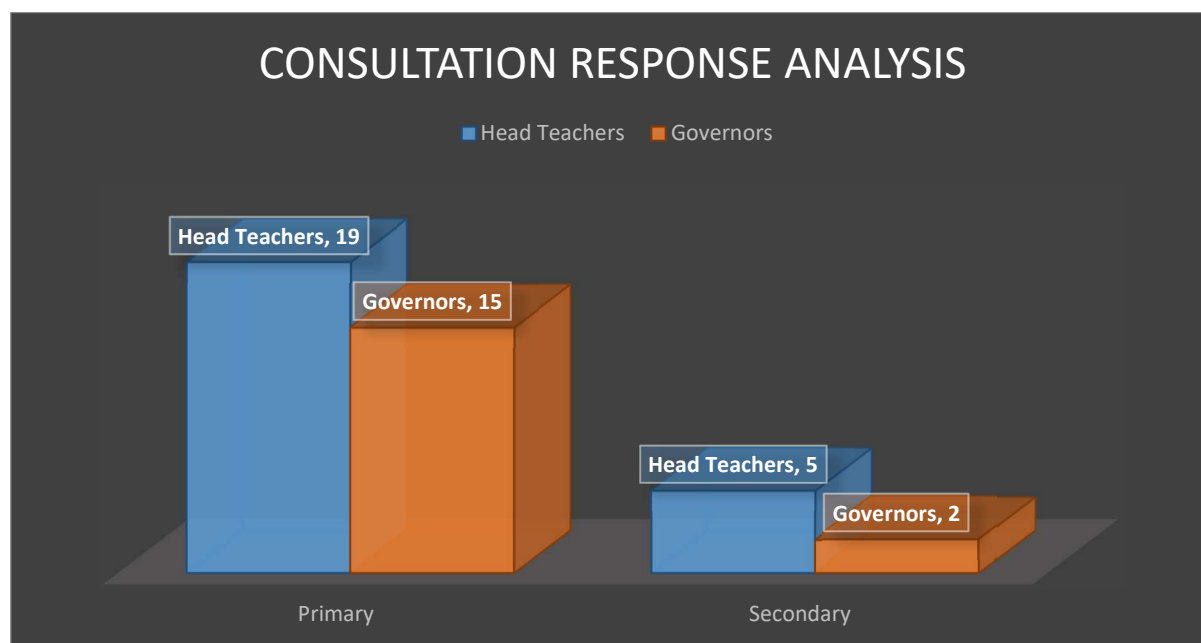
Appendix A

Haringey Schools Consultation Authority Proforma Tool (APT) Survey

Results.

The indicative results for the schools' consultation for the 6 questions to support the APT modelling are detailed below.

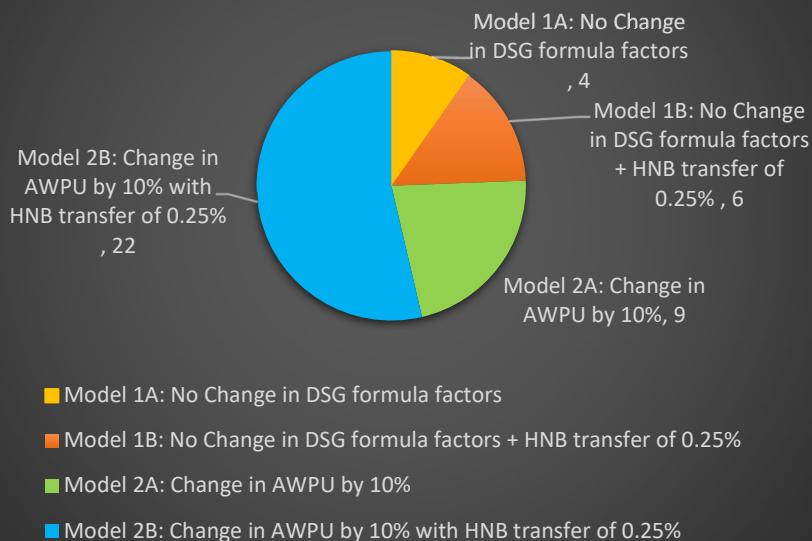
Type of Schools	Total
Primary	34
Secondary	7
Total Responses	41



Analysis	Head Teachers	Governors	Total
Primary	19	15	34
Secondary	5	2	7
Total Responses	24	17	41

Q1 - Select your preferred funding model for Schools Block Funding 2022-23	Total
Model 1A: No Change in DSG formula factors	4
Model 1B: No Change in DSG formula factors + HNB transfer of 0.25%	6
Model 2A: Change in AWPU by 10%	9
Model 2B: Change in AWPU by 10% with HNB transfer of 0.25%	22

Select your preferred funding model for Schools Block Funding 2022-23



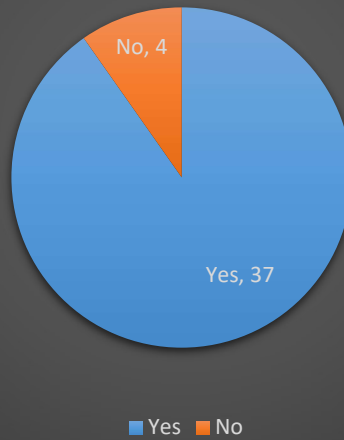
Q2 - To set Growth Funding budget to £1.1m same as last year	Total
Yes	40
No	1
Total	41

To set Growth Funding budget to £1.1m same as last year



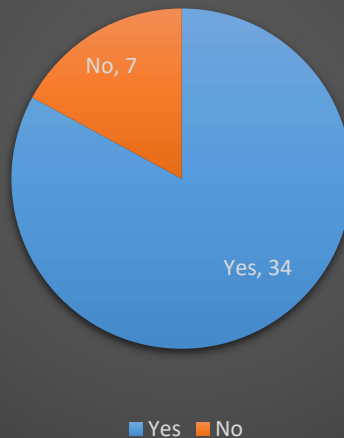
Q3 - Block Transfer to CSSB of £122k for Education Welfare	Total
Yes	37
No	4
Total	41

Block Transfer to CSSB of £122k for Education Welfare



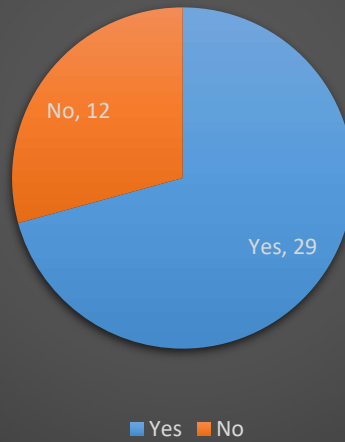
Q4 - Block Transfer to Early Years for Nursery Split Site funding of £60K	Total
Yes	34
No	7
Total	41

Block Transfer to Early Years for Nursery Split Site funding of £60K



Q5 - Do you agree with 2nd year Lump Sum payment of £68K for Tiverton Primary School?	Total
Yes	29
No	12
Total	41

Do you agree with 2nd year Lump Sum payment of £68K for Tiverton Primary School?



Q6 - To increase the total amount de-delegated from the maintained sector for Trade Union Facilities time from £132K to £165K. (NB maintained schools only)		Total
Yes		20
No		10
Total		30

Schools Improvement and Brokering Grant (Government consultation)**London Borough of Haringey Response**

This consultation focuses on the plan to scrap the £50 million improvement monitoring and brokering grant, providing a 'smoother transition' to its longer term goal for all schools to join multi-academy trusts (MATs). The consultation, announced on Friday 29th October (half-term), will run until Friday 26 November 2021, with a government response promised in December or early January.

The consultation puts forward two proposals:

Proposal 1: remove 50% of the grant in 2022/23; then remove 100% in 2023/24

Proposal 2: to allow councils to de-delegate from the DSG the funding to carry out the core statutory school improvement functions

The government believes the overarching policy will ensure maintained schools and academies are funded on an equal basis.

Background

The council receives £240k School Improvement and Brokering grant of which it contracts Haringey Education Partnership (HEP) for the full amount to provide School Improvement services to Haringey schools. The HEP provides a range of services on behalf of the council and receives a total of £705.5K per annum, passported through the Council. The contract between HEP and the Council was extended in July 2021 by Haringey's Cabinet for 3 years from September 2021, taking this school improvement function up to August 2024. Table 1 shows the funding allocation to the HEP and table 2 goes into further detail regarding the Central School Services Block funding.

Table 1: HEP services as per July 2021 Cabinet report to extend the services

Funding	Source of funding	2021/22 (7 months)	Indicative 2022/23 (12 months)
Dedicated Schools Grant Funding (Council retained funding)			
School Standards	Central Schools Services Block	£173,833	£298,000
Governor Services	Central Schools Services Block	£75,833	£130,000
Schools Forum	Central Schools Services Block	£5,833	£10,000
High Needs Block funding for school improvement	High Needs Block	£5,250	£9,000
Total DSG		£260,750	£447,000
Specific DfE grants subject to grant awards			
School Improvement Monitoring and Brokering Grant	DfE specific grant	£145,088	£248,723
KS2 moderation and KS1	DfE specific grant	£5,711	£9,791
Total specific grant subject to awards		£150,800	£258,514
Total indicative value of services contracted		£411,550	£705,514

Table 2: Haringey's CSSB block allocation:

Central school services block	Revised 2020-21	Proposed 2021-22	Inhouse / Commissioned Split	
			LA	HEP
ESG - Other Statutory and Regulatory Duties (Includes £25K SACRE)	377,851	377,851	352,851	25,000
ESG - Statutory Education Welfare Service	172,000	172,000	172,000	
School Standards	273,035	273,035		273,035
Looked After Children Placements	768,000	694,277	694,277	
Early Help	350,000	350,000	350,000	
Servicing of Schools Forum	10,000	10,000		10,000
Admissions	300,000	300,000	300,000	
Governor Support	130,000	130,000		130,000
Music & Performing Arts	168,000	168,000	168,000	
Support Costs	192,000	192,000	192,000	
Copyright Licences	205,000	205,000	205,000	
Total budget allocation for Schools Block	2,945,886	2,872,163	2,434,128	438,035

Question 1: We believe that instances of councils exercising formal intervention powers remain relatively low, and that since its introduction, this grant has primarily supported improvement functions such as early support and challenge to improve individual school performance, which overlaps with wider (non-core) improvement provision.

Do you agree that this is the case? If not, please explain.

Response

No we do not agree. The council has not exercised formal intervention powers for a significant period because of our continued investment in early intervention before crisis, prevention of standards slipping and the provision of specialist independent advice as a result of early support and identification. This is further reflected in the Ofsted outcomes for Haringey schools which are some of the best in the country.

Councils, quite rightly, are expected to be responsible for school improvement duties and Haringey passports the funding to HEP which is discharging these duties, under contract with the Council, to a high standard through a schools-led model. It is our strong belief that the grant should not be removed, and funding continued to be provided by the DfE.

Question 2: We are proposing to (i) remove the Grant (Proposal 1), and (ii) enable councils to de-delegate funds via their schools forum to ensure they are sufficiently funded to exercise all of their improvement activities, including all core improvement activities (Proposal 2).

Do you agree that, taken together, these proposals will allow councils to continue to ensure they are adequately funded for core improvement activities; and therefore do not impose a new burden? If not, please explain.

Response

No we do not agree. If councils are expected to be responsible for school improvement duties, then we maintain that the grant must not be removed but retained, fully funded by the DfE and spent on wider improvement activity that prevents schools reaching crisis. Through SR21, the DfE do not appear to have provided additional funding through existing funding mechanisms i.e. DSG to meet the additional costs of school improvement if the grant is removed. It is unfair to ask schools to pick up these costs, which were previously funded by the department. Schools continue to face significant budget pressures as school funding has not kept pace with increasing pupils and inflation and, further, there is a yearly increase in the number of children with Education, Health and Care Plans (EHCPs), falling primary roll numbers as birth rates fall, Brexit impacts the capital and the recovery following the pandemic remains uncertain and has further exacerbated declining rolls.

These proposals will impact the ability of the council to effectively monitor school performance, be responsive to schools' needs and reduce flexibility to work together. This will also damage our maintained schools' understanding of the council/school relationship and confuse wider stakeholders of the role of the council in school improvement. None of this is in the best interests of school effectiveness.

We want to continue to act as facilitators in bringing schools and wider stakeholders together to drive local school-led improvement systems. This will deliver better and improved outcomes for Haringey children and young people as had been evidenced in recent years which have seen significant outcomes for children in our borough.

Question 3: Bearing in mind Proposals 1 and 2, are there any aspects of our guidance to councils on their role in school improvement which could usefully be clarified to aid understanding of what councils are accountable for with respect to improvement and how it should be funded? (For example, our Schools Causing Concern guidance.)

Response

Below are the core and additional activities of councils in supporting our schools

- understanding the performance of maintained schools
- identify underperformance
- work with schools to support progress
- work with the Regional School Commissioner (RSC) and diocesan boards to ensure that schools receive support
- issue warning notices if necessary

- ensure that good and outstanding schools take responsibility for their own improvement – support other schools and enable other schools to access support
- Provide access to school improvement support (via HEP)
- Offer traded services

It is critical to clarify the accountable body for overseeing school improvement and standards in maintained schools if the grant is removed. A large proportion of our schools are maintained by the local authority and the lack of clarity on the role of local authorities will bring uncertainty to the system at a time when it least needs it

If local authorities are to carry out their duties in relation to understanding the performance of schools in their own area, identifying and working with schools at risk, challenging provision for vulnerable children, those with SEND and school safeguarding practice, they must be properly resourced to do so and failure to provide this funding will ultimately hurt our children and young people and threaten their outcomes and life chances.

Question 4: The Public Sector Equality Duty (PSED) requires that public bodies consider the potential effects of key decisions on groups with protected characteristics. The relevant protected characteristics for the purposes of the PSED are: sex; race; disability; religion or belief; sexual orientation; pregnancy or maternity; gender reassignment; and age.

Please let us know, providing evidence where possible, if you believe any of the proposals set out in this consultation will have the potential to have an impact on specific groups, in particular those with relevant protected characteristics

Response

The proposals remove the critical element of local accountability for ensuring that education provision meets the needs of every pupil. By holding local data sets and through understanding patterns of disadvantage, achievement, inclusion and progression to employment and training, local authorities can effectively tackle inequality and challenge those schools where there are indisputable trends in the underachievement of groups with key characteristic, in particular race, disability, gender and religious faith. Local authorities, unlike MATS, are positioned to tackle the impacts of social inequality at a local level: never has this been more evidenced than in the recent pandemic when the strength of local government kept families alive and resourced at the most challenging of times. Having strong, rigorous systems for challenging schools in this way can only be achieved through proper resourcing. The advantages of a system that holds local knowledge and influence at its heart has enabled a system within Haringey that responds to the wide range of characteristics of our children and our families.



**Schools Forum Early Years Working Group
17th November 2021 at 1pm. Virtual meeting**

Name	Designation/ Representation
Melian Mansfield (MM)	CHAIR. Chair of Pembury House Nursery School
Ngozi Anuforo (NA)	Head of Strategic Commissioning, Early Help and Culture
* Gladys Baah-Okyere (GBO)	PVI Settings Rep
Luisa Bellavita (LB)	PVI Settings Rep
Joanna Conroy (JC)	Childminder
Duwan Farquharson (DF)	Willow Director of Business
* Jane Griffin (JG)	SBM Seven Sisters Primary School
Nick Hewlett (NH)	Principal Advisor for Early Years
Sian McDermott (SMc)	Nursery Head Rep (Rowland Hill)
Storm Moncur (SM)	Childminder
Susan Tudor-Hart (ST-H)	School Forum PVI Settings Rep
* Lucy Walker-Collins (LW-C)	Primary Rep (Stroud Green Primary School)
Melanie Widnall (MW)	Principal Advisor for Early Years
Christine Yianni (CY)	Childcare Sufficiency Manager
Grant Bright (GB)	Primary Rep (Rokesly Primary School)
Also Present	
Sarah Hargreaves (SH)	Senior Governance Officer

* denotes absence

1. Welcome and Apologies

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Introductions were made and Grant Bright was welcomed to his 1st meeting. Apologies have been received from Lucy Walker-Collins.
- 1.3 NH said he would speak to GB-O about whether she can continue to attend. **Action NH**

2. Minutes of the meeting of 30th September 2021

- 2.1 Pt 4.4.1 It was noted that the APPG referred to is the nursery schools APPG.
- 2.2 Pt 5.1 It is in fact not yet known if there will be a clawback in funding from the DfE for 2020.
- 2.3 Pt 6.2 The meeting with Cllr Brabazon has not happened and is unlikely to; to be removed as an action.
- 2.4 The minutes were **agreed**, they will be signed and returned to Ngozi for safe keeping when this is next possible.

3. Matters arising not on the agenda

- 3.1 Pt 3.1 The issue of the need for transparency in school's funding has been raised with Ali Mohammad in Finance; it is hoped that he will be able to resolve it. MM said that she would also speak to Ali. **Action MM**

- 3.1.1 Duwan spoke, as agreed, to the Harringay and West Green SBM group. This consists of 12 schools; 4 reported similar issues. It was **agreed** that it would be useful for someone from the EY team to attend the next NLC meeting to discuss further. Ngozi **agreed** to attend on 19th January. **Action NA**
- 3.2 Pt 3.4 The meeting between Ngozi and Cllr Brabazon hasn't happened yet. **Action NA**
- 1.15pm Nick Hewlett** left the meeting.
- 3.3 Pt 3.5 The possibility of childminders being used in settings rather than agency staff has been considered but it is felt that there could be a range of safeguarding issues to be mindful of and there could be logistical issues. It was noted that agency staff are expensive, especially when it is teaching posts which need to be covered due to Covid isolation.
- 4. High Needs Block minutes, 8th October, for information**
- 4.1 SMC expressed concern that the assertion that funding for EY SEND cases was an "inefficient" use of funding was an untested hypothesis which could lead to assumptions about the benefit of reducing funding. As an untested hypothesis it is not currently included in the EY Review or as part of the SEND strategy. There are already financial changes affecting the maintained nursery schools.
- 4.1.1 It was **agreed** that the 0-25 year strategy should underpin both the EY and SEND reviews.
- 4.1.2 The need for EY to have a higher profile as part of an early intervention strategy was noted. The majority of SEND funding is spent post age 14, whereas spending earlier may have a larger impact on outcomes for children.
- 4.2 A related point was noted that the number of early years EHCPs was deemed to be high. This raised alarm bells as an EHCP is one of the few ways, currently, to access funding for pupils with SEND. If this funding was to be curtailed it would be even harder for EY to form part of an effective early intervention strategy.
- 4.2.1 It was noted that the driver should be to look at whether the best support is being offered to children; an EHCP might not be the best or only strategy. The annual reviews are also important.
- 4.3 The above points will be raised at the HNB meeting and the SEND review meeting. **Action SMC, NA, MM**
- 5. DfE Updates and Impact on Local Finance**
- 5.1 NA reminded members that the LA receives funding, of around £20m, from the DfE for a projected number of children and they then make adjustments later on depending on the actual numbers of children in attendance at settings.
- 5.1.2 Due to the unusual circumstances in 2020-21 the DfE asked for additional data in order to be able to make accurate adjustments. The January census took place as usual and then there was an additional one held in June.
- 5.1.3 LAs have been told to expect a decision "in November" of the final 2020 allocation. £19m of the £20 was spent but it is not known if the other £1m will be subject to clawback. It is unclear if the DfE will be using the whole year data on which to base their decisions or just the spring census data. The impact of the lockdown months is therefore unclear currently.
- 5.4 It is not known what the hourly rate will be. Some funding has been made available to cover the increase for the FEE (£160m in 2022-23, £180m 2023-24 and £170m 2024-25). The rate from April 2022 should be known in the next 2 weeks; settings will be written to in December. There is still some variation in what LAs are paying in the hourly rate as they use different weightings.
- 1.45pm Storm Moncur** joined the meeting.
- 5.5 Some members felt that any increase in funding should be put into the base rate so that all settings benefit.
- 5.6 The LA has a statutory requirement to set a formula. After discussion, it was **agreed** to recommend to School Forum to keep the formula the same as it currently is for now. £76,000 will be used for the Quality Supplement. 2015 was the last time it was formally reviewed.

- 5.7 The DfE has announced a national £150m for Early Years Catch-up funding. However, Haringey is not one of the areas targetted in the bidding round.
- 5.8 Funding of £200m per year will also be available for holiday activities and food, however, it is not clear if this has to be bid for.
- 5.9 It is anticipated that maintained nursery school funding will remain unchanged over the 2022-23 period.

6. Deprivation Supplement Update

- 6.1 A clear and transparent single funding formula is a statutory requirement. This has been in place since 2011 and was reviewed in 2015. It was **agreed** that it should be child focused and be used to support better outcomes for children.
 - 6.1.1 Any deprivation supplement only has to apply to 3 and 34 year olds, not the 2's; which some LAs have questioned.
 - 6.1.2 Child level deprivation data will now be used rather than IDACI which is based on where settings rather than children are located. For the 2021-22 allocations the IDACI data from 2019 was used.
 - 6.1.3 With some parents losing their Universal Credit entitlement and having to work longer hours, subsidised childcare is increasingly important for them.
 - 6.1.4 LAs can use Quality, Flexibility, Scarcity, Sufficiency etc as factors but Deprivation is the only statutorily required factor to be included. Haringey has decided to continue including Quality as a factor and funding £76,000 for the Peer Support Programme.
- 6.2 The 5% centrally retained allocation funds Ngozi's and Melanie's teams.
- 6.3 The base rate will remain at £5.13 ph for all providers, with some adjustments for various factors.
- 6.4 It was **agreed** that any review of the Deprivation Supplement would need to consider what the purpose of the review is, taking into account how deprivation within the borough has changed since the last review in 2015. It would need to be clear what was trying to be improved. Care should be taken that a postcode lottery is not created; there are pockets of deprivation in the more affluent areas.
- 6.5 Any review will need to be mindful that any overall reduction in the number of children will automatically lead to a reduction in funding.
- 6.6 It was felt that there are 5 questions which any review needs to address:
 - Is the deprivation measure, underpinning the current supplement, child focused?
 - Should the deprivation supplement include an allocation for "additional support" within a mainstream settings (see p82 of the Guidance)
 - Is the deprivation supplement delivering better outcomes for children and how do we know?
 - How could the deprivation supplement support better outcomes for children?
 - Is the deprivation supplement rate at the right level for the expected outcomes?
 It was **agreed** that the 2nd, 3rd and 4th points are hard to answer.
- 6.7 *For the purposes of modelling, members asked if the 2's should be automatically assumed to become eligible for funding when they turn 3. If they were modelled into the figures as though they were 3 it could assist with future funding requirements.* CY said this was possible to run with anonymised data and she would look into it. Data to come to the next meeting. **Action CY**
- 6.7.1 It was felt that this would be a useful exercise to see if the children are being captured in the data as well as any financial modelling. Many children have moved home during lockdown.
- 6.7.2 Care is needed as this exercise will only target those children who are already in the borough, not those who enter when they are over 2. If it is those who are already in the system who are catered for the others may be missed. However, tracking children as they move through the age range will help to show the added value of the settings they attend.
- 6.8 The next meeting is scheduled for January but an additional meeting can be arranged once the funding rates are known for April 2022 onwards, if needed.

2.30pm Sian McDermott and Grant Bright leave the meeting.

7. Members Updates

- 7.1 PVI settings extended their thanks to Maria Schmidt from Public Health for her assistance during the pandemic. Some families have got lax around the distancing and masking requirements and the information from PH has helped settings enforce the requirements. Settings were disappointed to hear that Maria is leaving the borough. Katy Harker will be taking over from her.
- 7.2 The increase in salary costs will hit most settings. CY reminded settings that Business Support is available for all settings, if required.
- 7.3 There are children turning 5 in January who don't have school places; mainly from Romanian families. They didn't apply for a place. PVI settings are now helping them to do so.
- 7.4 Some settings are full and others have several vacancies.
- 7.5 SM will speak to JC about childminders working in settings. **Action SM, JC**
- 7.6 It has been noted that the needs of children coming into settings are higher than in the past.
- 7.7 NA said that these and other issues are being raised with the DfE constantly, for example at the Heads of Early Years and APPG meetings, however, so far, no response has been received. All boroughs have similar issues and increased levels of need for all age groups. Funding levels are important but so are the increasingly complex levels of need.
- 7.8 Members **agreed** that it is important that the current EY and SEND reviews are joined up together. The issues of EY children with SEND needs should not be ignored.

8. Date for Next Meeting

- 8.1 **Agreed as 6th January at 10am-noon** via Teams.

The Chair thanked everyone for attending.

There being no further business the meeting closed at **3.05pm**.

Signed:

Date:

Actions from the EYF minutes: 17th November 2021

Item	Action	By Whom
1.3	To speak to Gladys Baah-Okyere regarding her attendance at these meetings	NH
3.1	To speak to Ali Mohammad regarding the remaining finance issues for settings	MM
3.1.3	To speak to the next Harringay and West Green SBM meeting	NA
3.2	To arrange a meeting with Cllr Brabazon	NA
4.3	To raise the issues discussed at the HNB meeting on 8 th Oct at the HNB and SEND review meetings	SMc, NA, MM
6.7	To model the data for 2's becoming 3 for the next meeting	CY
7.5	To discuss further the possibility of childminders working in settings	SM, JC